The business meeting convened at 4:00 p.m.

President Andrew Ciganek welcomed the sixteen attendees. He asked if any would be attending the AMCIS meeting and if there was any interest in hosting a hospitality room. He announced the Teradata sponsorship and thanked Jim Wynne for his part in securing it for the chapter.

President Ciganek presented the following resolutions: for accepting the minor revisions to SAIS bylaws.

- Resolution 1 (“Do you support the adoption of the minor revisions to the SAIS bylaws to bring them into closer alignment with the AIS by-laws format?”) was moved for acceptance by George Schell, seconded by Jim Wynne, and passed by unanimous positive vote.
- Resolution 2 (“Do you support the elimination of the Past Past President officer position?”) was discussed. A motion was made by Jim Wynne to change the title to “President Emeritus”, and seconded by Roland Weistroffer. The Resolution will be brought up for vote next year before the general membership.
- Resolution 3 (“Do you support more explicit role definitions for At-Large Board members?”) was discussed. The roles would be:
  - a Communications coordinator,
  - a Doctoral Program Liaison, and
  - a keeper of the Officer Handbook.
  Jonathan Yerby made a motion that Board member roles be further defined as proposed, George Schell seconded, and it was passed by unanimous vote.

Andrew noted that with the reinstatement of the doctoral consortium, he will be soliciting input from SAIS members, especially those with doctoral programs.

VP – Conference Chair George Schell reported 56 registrations and noted that Board members and officers will receive certificates of appreciation in lieu of gifts.

VP – Program Chair Adrian Gardiner noted that forty-two papers were scheduled to be presented, of which eleven are student papers. He noted that next year’s conference will be in Savannah in early March. He is working with the various hotels to obtain the best rates possible for attendees.

Treasurer Jim Wynne presented the Treasurer’s report (see separate document).

Secretary Janette Moody noted that the minutes and other chapter documents will be available through the chapter website.
JSAIS Editor-in-Chief Craig Van Slyke (via Skype) reported that the first JSAIS issue should be released in May and that submissions have been slow. Current challenges include getting reviewers and the upcoming change in the software submitting/reviewing platform. JSAIS Liaison Meg Murray encouraged the attendees to submit papers and volunteer to be reviewers.

President Ciganek called for nominations for the following positions:

- 2013 Program Chair: Kevin Floyd was nominated and elected by unanimous vote
- Student Board member: Bernard Farkas was nominated and elected by unanimous vote
- JSAIS Liaison: Roderick Lee was nominated and elected by unanimous vote
- Board Member – Communications: Paige Rutner was nominated and elected by unanimous vote
- Board Member: Jonathan Yerby was nominated and elected by unanimous vote

There being no further business, the meeting was adjourned at 6 p.m.

Respectfully submitted,

Janette Moody,

Secretary